



Chase Sekulich Inc.

Chartered Professional Accountants

400 Tenth Avenue, Campbell River, BC V9W 4E3
t: 250-287-8331 f: 250-287-7224 toll free: 866-317-8331
Website: www.ChaseSekulich.com

Shannon T. Sekulich, CPA, CA *
Leonard J. Hiquebran, CPA, CA, CIRP, LIT *

We are a respected Chartered Professional Accountant (CPA) firm serving the North Island for over 50 years. We are always looking for the right person to join our team at Chase Sekulich Inc. Earn competitive pay and benefits with flexible and balanced hours working with a diverse group of long-standing clients in beautiful Campbell River, BC. Located on the east coast of Vancouver Island, Campbell River is a great place to live, in a region that boasts a seemingly endless number of activities and amenities for retirees, families and young professionals.

We are seeking self-driven individuals with strong accounting skills and an upbeat attitude for diverse assignments. Ideal candidates possess high attention to detail, a focus on quality, and the ability to manage multiple deadlines. We care about the work we do for our clients, knowing that high-quality standards lead to efficient engagements and the ability to meet our clients' ever-changing needs.

We believe that a rewarding career in accounting shouldn't come at the expense of your personal life. While traditional firms may demand grueling 50 to 60-hour weeks, we have built a sustainable, lifestyle-first firm culture, allowing our team to genuinely enjoy everything the North Island lifestyle has to offer.

Why This Role is Different: Work-Life Balance That Exists: Enjoy a true 35-hour work week (7 hours/day) for 10 months of the year. Busy season is kept manageable, with a minimum of just 40 hours per week (8 hours/day) during March and April. **The Result:** You may work roughly 6 to 7 weeks less per year than peers at traditional public firms, while earning a highly competitive, stable annual salary.

Responsibilities

- Preparation of year end compilation engagements in CaseWare program, including adjusting entries, supporting working papers and financial statements.
- Preparation of corporate, personal and trust income tax returns in CCH iFirm Taxprep.
- Bookkeeping, including preparing account summaries and reconciliations, payroll and GST calculations and reporting, etc.
- Complete government information requests and voluntary disclosures.
- Written and oral communication with clients, colleagues, government agencies and other third parties.
- Managing and ensuring client deadlines are met.
- Managing day-to-day client communication to gather information, answer basic accounting queries, and resolve bookkeeping discrepancies.
- Other duties as required.

Qualifications

- **Experience** – a minimum of one (1) to four (4) years' experience in Canadian accounting or bookkeeping is preferred (Canadian public practice accounting firm experience is considered an asset).
- **Education** – post secondary education in accounting is preferred (certificate, diploma, degree).
- Proven ability to independently assemble a compilation file.
- Strong bookkeeping and payroll skills.
- Previous experience with tax preparation software and CaseWare is considered an asset.
- Proficiency with MS Office.
- Strong attention to detail and critical thinking skills.
- Initiative-taking with the ability to prioritize and manage multiple tasks and deadlines.
- Excellent interpersonal and oral and written communication skills and ability to work independently or in a team environment.
- Available to work overtime when necessary.
- **CPA Pathway:** Open to both paths. We welcome career accounting technicians looking for long-term stability, as well as students actively enrolled in the CPA program.

This position offers:

- A standard 35-hour work week for 10 months of the year (will consider part-time applicants for the right candidate).
- Paid overtime or time off in lieu of overtime, typically only required during March/April tax season.
- Full support for those interested in pursuing their CPA.
- Continued professional development.
- Workplace flexibility (both on-site and hybrid work opportunities).
- Comprehensive benefits package.
- On-site parking.

Compensation: \$55,000 - \$68,000 per annum (commensurate with experience).

How to Apply

If you are looking to escape the traditional public practice grind and grow your career in a supportive, balanced environment, we would love to hear from you. Please submit your **resume** and a brief **cover letter** outlining your experience with compilation files to Office@ChaseSekulich.com.