



School District 72 operates throughout a large geographic area. Campbell River and Quadra Island schools and our school board office are located on the traditional territory of the Liḡwítḡdaḡw people. School District 72 also encompasses the traditional territory of the Klahoose (Cortes), K'ómoks (Sayward), and ḡwəmaḡkʷu (Bute Inlet) First Nations.

SUPPORT STAFF

Position:	Trades Assistant (Casual)
Posting Number:	SY2627-MAINT-004
Term of Employment:	Ongoing
Hours/Day/FTE:	On-Call, As Required
Wage/Salary:	\$29.53
Deadline to Apply:	4:00pm, September 25, 2026

Join Our Team

School District 72 is looking for a **Casual Trades Assistant** to join our team of professionals who strive to bring the district's learning beliefs to life.

School District 72 (Campbell River) is located on the east coast of central Vancouver Island, extending north to Sayward and south to Oyster River. The district also includes the outer islands of Read, Cortes, and Quadra. The district serves over 5,600 students in 18 schools with a diverse range of programs that are progressive and responsive to the educational needs and interests of students.

The district respects and values the relationships with all First Nations, Métis, and Inuit peoples who reside in these territories. It is with respectful consideration that the programs and services provided to students and staff acknowledge their histories, cultural contributions, and contemporary concerns.

About the Role

Reporting to the Director of Operations and the Trades Department Team Leads, the Trades Assistant carries out general maintenance and trades work including the use of various powered equipment in support of the district facilities and maintenance operations. The incumbent assists skilled trades staff with repair, installation, maintenance, and construction activities while helping to maintain safe, functional, and welcoming learning environments.

- Assist trades staff and Trades Team Leads with maintenance, repair, renovation, and construction projects.
- Perform general labour tasks related to carpentry, plumbing, electrical, painting, grounds, and other maintenance activities as assigned.

- Complete minor maintenance and repair work orders independently or under supervision, including basic repairs to building fixtures, furnishings, and equipment. Assist with moving and setting up furniture, equipment, and classroom resources.
- Assist with installations, replacements, and adjustments of building components, furniture, equipment, and materials.
- Carry out preventative maintenance activities on facilities, equipment, and building systems in accordance with established schedules and procedures.
- Operate and maintain hand tools, power tools, and maintenance equipment safely and effectively.
- Load, unload, transport, and organize materials, supplies, tools, and equipment required for maintenance projects.
- Perform basic painting, patching, caulking, hardware replacement, and other general maintenance duties.
- Maintain work sites in a clean, safe, and organized condition, including the collection and disposal of debris and waste materials.
- Respond to routine maintenance requests and support emergency repairs as directed.
- Identify and report safety concerns, equipment deficiencies, building issues, and maintenance requirements to supervisors.
- Follow WorkSafeBC regulations, District safety procedures, and safe work practices at all times.
- Participate in snow removal, ice control, and other seasonal maintenance activities, as required.
- Maintain accurate records related to work orders, inspections, maintenance activities, and materials used.
- Interact professionally with staff, students, contractors, and members of the public while working in school and district facilities.
- Other duties as assigned.

Bring your Expertise

- Grade 12 diploma is preferred.
- Minimum two years of recent full-time equivalent general labour/maintenance work experience.
- Successful completion of courses in WHMIS and Fall Protection.
- Must have the ability to read and write English.
- Physical ability to perform all assigned tasks, including heavy lifting of up to 50 lbs.
- Ability to establish and maintain a satisfactory relationship with school administration, parents, staff and students.
- Ability to work at heights including a ladder, scaffold or MEWPS (Mobile Elevating Work Platforms).
- Ability to organize individual work.
- Ability to use personal protective equipment.
- Valid B.C. Driver's License Class 5 minimum.
- A clear Criminal Record Check to be updated every five years.

Contribute to Our Success

The Campbell River School District proudly developed a strategic plan for 2024-2028 that prioritized the following:

- Honour Indigenous World Views and Perspectives.
- Student-Centred Learning Environments.
- Evolving for Tomorrow.

The following commitments are essential to all positions within the Campbell River School District:

- Commitment and adherence to workplace policies, procedures & practices.

- Commitment to standards of conduct, including behaving in a manner that is: respectful, professional, team-oriented, collegial, collaborative, ethical, honest, and trustworthy.
- Commitment to understand and implement the Truth and Reconciliation Calls to Action and the Declaration on the Rights of Indigenous Peoples Act.

Join Our Community

Campbell River is a scenic, oceanfront community framed by extensive waterfront, west coast forests and snow-capped mountains. The area is renowned for its natural beauty and recreational opportunities such as skiing, kayaking, fishing, mountain biking, hiking, golf, and endless opportunities to experience nature. The moderate climate allows residents to participate in numerous outdoor activities on a year-round basis.

Experience the Benefits of SD72

- Professional development and growth opportunities.
- The opportunity to grow your career in a small district.
- Progressive leadership team.
- Positive collegial culture with a great sense of community.

Employees are eligible for extended health and dental benefits, life insurance, and participation in a pension program as outlined in the Canadian Union of Public Employees (CUPE), Local 723 along with competitive vacation and sick day entitlements.

Employment Equity

We value diversity of people to best represent the students and communities we serve as an equitable and inclusive employer. We welcome applications from all backgrounds, demographics and life experiences.

School District 72 is also committed to creating and maintaining an accessible work environment for all members of its workforce. Within this hiring process we will make efforts to create an accessible process for all applicants (including but not limited to people with disabilities). Confidential accommodation is available on request.

How to Apply

Please submit applications through the School District 72 Job Connect Portal. We thank all applicants for their interest and advise that only those candidates selected for an interview will be contacted. The successful candidate will be required to complete a criminal record check.

Please ensure your application includes a cover letter stating the posting number, an updated resume and references, including most recent supervisor(s).

In accordance with Article 16.01 (a), "the applicant with the greatest seniority and having the required qualifications, skills and ability to perform the job applied for shall be awarded the position."

The district reserves the right to employ methods of assessment to assess qualifications, skills and ability. Assessment of qualifications, skills and ability may include, but not limited to, hours of experience, proof of certification, testing, interviewing, probationary periods and so on.