



MILIEU

Children & Family Services

Milieu is hiring a Full Time – ROVERING SUPERVISOR

Location: Courtenay/Comox

The Residential Manager must have experience supporting children and youth with developmental disabilities, mental health issues, challenging behavior, high medical needs, autism, addictions, and assisting with personal care in a staffed residential setting (such as a resource home).

MANDATE:

Milieu's supports and services are committed to person-centered practice and seek to foster independence, help build relationships, and increase community inclusion and citizenship opportunities for those we serve. We believe every individual has gifts and contributions they can make in their communities. This understanding is the foundation for our mission *"to empower and support people as valued, contributing citizens in communities."*

JOB SUMMARY:

A Roving Supervisor will work 3pm -11pm Saturday-Wednesday and will be responsible to drive between local job sites, check in with people supported and staff, check documentation is completed to standards, check health/safety, and answer emergency calls during work time.

EDUCATION AND QUALIFICATIONS:

- 1 year management leadership certification or equivalent, plus 2 years of social services related education (diploma), 2 years experience working with youth and 2 years of experience leading a team, or an equivalent combination of education and experience.
- Experience/Knowledge in complex care needs, trauma training, positive behavioral support, community care licensing regulations, MCFD standards, and CARF accreditation standards. Experience managing residential group homes.
- Negative T.B test.
- Clear Criminal Record Check; Provincial and Local.
- Clear Health Certificate.
- Approved First Aid and CPR certification.
- Drivers Abstract.
- Class 5 driver's license.
- Must own vehicle and be able to drive between programs in Courtney/Comox
- Mileage is T2200
- Excellent verbal and written (grammar, spelling, format) communication skills.
- Ability to ensure confidentiality of information is maintained.
- Ability to work on a team and independently.
- Ability to prioritize and multi-task in a fast-paced team environment.
- Strong attention to detail.
- Excellent time management skills with the ability to meet strict deadlines.
- Must be adept at problem-solving, including being able to identify and resolve issues in a timely manner.
- Highly organized, accurate, thorough, and able to monitor work for quality.

For more information please visit our website at www.milieu.ca

Interested applicants are encouraged to submit their cover letter and resume to humanresources@milieu.ca