



**NO.1  
AUTOBODY**

*No. 1 Autobody Ltd.  
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### **Auto Body Parts Person / Service Assistant**

#### **CSN No.1 Autobody – Campbell River, BC**

We are looking for an experienced Parts Person to work in our busy accredited facility. CSN No.1 is privately owned and operated - a proud member of the CSN Collision Centre Network. We have delivered quality auto body repair and services to Campbell River for over 30 years.

#### **Position Description**

Parts ordering  
Receiving incoming parts, confirming correct parts ordered, shipping returns  
Tracking backorders  
Communicate parts needs with technicians, estimators, and management.

#### **Qualifications & Experience**

Automotive industry experience essential – with autobody/collision experience preferred  
Personable, customer service oriented  
Able to multi-task, problem-solve, and think on your feet  
Driver's license (class 5)  
Additional assets include experience with:  
    ICBC and private insurance claims  
    Audatex and Mitchell estimating software

This is a detail-oriented position that requires familiarity with vehicle make/model, strong organizational skills, outstanding customer service, working knowledge of computers, and a team approach to the job.

Hours of operation are Monday to Friday 8am to 5pm  
Competitive wages subject to experience and skill level  
Benefit package (health, dental, long-term disability) after 3 months

Please apply by email to [administration@no1autobody.com](mailto:administration@no1autobody.com)

Thank you for your interest. Applicants selected for an interview will be notified by phone or email.