

Instructor, Marine

Posting Number F1630

Position Title Instructor, Marine

Division Access & Regions

Department Continuing Education & Training

Supervisor Title CET Manager - Finance and HR Administration

Location Campbell River(CR)

Posting Type Internal/External Posting

Position Status Temporary

Desired Start Date 07/19/2026

**Weekly work schedule
(please indicate the start
and end times for each day
of work)** on call as needed

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Pay Grade The annual salary range is \$70,437- \$112,872 (at 100% appointment) and is based on qualifications, experience, and the placement criteria of Article 14 of the NICFA Collective agreement.

North Island College is seeking a qualified instructor for our Marine program based out of our Campbell River Campus. Following Transport Canada and program guidelines and standards, the successful candidate will provide classroom and lab instruction and develop and write curriculum as required. Primary responsibilities will include instructing and certifying mariners in ROC-M, Marine Emergency Duties A1, A2, and A3, Small Vessel Operator Proficiency (SVOP), SEN 1A, Communications and instructing mariners in preparation for Transport Canada examinations for a variety of Master and Mate classes such as Fishing Master and Master Limited and Ship Construction and Stability 3. Short-term travel throughout the central and north island may be required.

Position Summary

The teaching faculty of North Island College are responsible for implementing the College's vision, goals, and objectives as they relate to teaching and learning. To carry out their teaching assignments, faculty use organizational skills, inter-personal skills, and their knowledge of subject matter, pedagogy, and curricular design. In addition, they have a responsibility to serve as role models for students and colleagues.

The responsibilities and typical duties listed below constitute a generic job description for teaching faculty whose responsibility may be for the delivery of scheduled classes, the support of self-paced, on-line, and distance courses, and/or instruction and supervision in laboratories, practicums, shops, etc.

Position Competencies

- Creates a Positive Climate and Culture;
- Effective Communication Skills;
- Effectively Develops Goals & Objectives;
- Focuses Effectively on Key Results and Priorities;
- Demonstrates a Focus on Continuous Improvement;
- Interpersonal Effectiveness.

Duties & Responsibilities

1.0 INSTRUCTIONAL

- To plan and prepare learning materials for instructional environments;
- To use a variety of approaches and materials, as appropriate, in order to address different learning needs;
- To teach in assigned subject areas and to include in courses, and in course outlines, all required subject

matter or skill activity;

- To direct student learning in a positive, supportive, and caring environment;
- To be available to students regularly during scheduled classroom hours, to discuss their progress and other issues that influence their learning;
- Conduct evaluations or appraisals of students and to keep students informed of their progress;
- To submit grades in a timely manner, in accordance with Policy 4-15, Reporting Final Grades;
- To maintain records of student enrollment and achievement and other records required by the College and affiliated agencies. At the end of employment with the College, to submit marks and student records to the Director.

2.0 TYPICAL PROFESSIONAL DUTIES OF CET INSTRUCTORS

- To be aware of, and to work within, College educational policies;
- To be aware of the Education and Strategic plans and to contribute to their development and assist in the achievement of its goals and objectives;
- To advise the Regional Training Officer, within a reasonable time frame, of items that need to be ordered so that inventories of books, supplies, and equipment are adequate for the courses taught;
- To advise the Director responsible, and the appropriate Administrator and/or Campus Health and Safety Committee, of any health and safety concerns and to assist, where possible, in rectifying the problem;
- To demonstrate knowledge of computer applications appropriate to the teaching environment;
- To maintain continuous professional development of competencies and qualifications as required in the appropriate discipline;
- To participate actively as a contributing member of the College community on College committees and other College-wide activities, where appropriate;
- To undertake other related responsibilities and duties which may be assigned by the College when course load permits.

Required Education & Experience

- Master Mariner preferred. Certification to a minimum 350T;
- Watchkeeping Mate certification preferred;
- Recent experience working in the marine industry and instructional experience in marine training;

- Provincial Instructors Diploma or equivalent training and instructional experience;
- Previous Transport Canada approval for instructing Marine Emergency Duty courses is preferred;
- Current GOC certification;
- Experience with computer assisted marine training programs;
- Valid driver's license and Transportation of Dangerous Goods certification considered an asset.

- Familiarity with crew certification processes;
- Excellent interpersonal, oral and written communication skills;

Required Knowledge Skills & Abilities

- Demonstrated excellent instructional abilities, using a variety of creative and motivating approaches to stimulate learning;
- Excellent organizational and time management skills with the ability to plan and prioritize, and efficiently meet deadline.

Special Instructions to Applicant

Please scan copies of your transcripts into one document for attachment. If your transcripts are not available at the time of application, please attach a letter or certificate of confirmation from the educational institution.

Posting Detail Information

Posting Open Date 06/24/2026

Posting Close Date

Open Until Filled Yes

Job Description Faculty Casual/On-Call

Additional Information

Quick Link for Postings <https://careers.nic.bc.ca/postings/7828>

Documents Needed to Apply

Required Documents

1. Resume
2. Cover Letter
3. Transcripts