



Lifeguard/Instructor

CUPE Local 401 Internal/External Posting

Position Summary

Under the supervision of the Head Lifeguard/Instructor, who is supervised by the Recreation Office Coordinator, an employee in this position performs a variety of general and specific duties to ensure the safety, protection, and enjoyment of those engaged in activities in or out of the water at the Port Hardy Pool. This position involves responsibility for supervision and control of activities, safety standards in accordance with prescribed standards, and maintenance of appropriate standards of safety, cleanliness and hygiene of the facility, equipment, staff and public.

This part-time position offers up to 35 hours per week, primarily during daytime hours, with occasional evening and weekend availability as needed.

Duties & Responsibilities

1. Acts as lifeguard.
2. Promotes and practices good relationships with interest groups and the public and assists with special events.
3. Ensures safety, hygiene and cleanliness standards and practices are maintained.
4. Monitors aquatic activities and ensures adherence to rules and safety regulation, including crowd control, regulation of attendance, etc.
5. Conducts basic water tests.
6. Performs minor maintenance tasks.
7. Inspects pool for public safety and performs custodial duties as required.
8. Supervises issuance, use, care, and maintenance of aquatic supplies and equipment including first aid and safety supplies.
9. Administers first aid and/or resuscitation as required.
10. Assists in emergency procedures as required.
11. Other related duties may be assigned from time to time.

Knowledge, Abilities & Skills

1. Thorough knowledge of all aspects of water safety, first aid, and in the safe operations of pool chlorination and filtration equipment.
2. Ability to exercise courtesy, tact, and diplomacy and some persuasion when handling complaints and enquiries from the general public.
3. The ability to maintain harmonious relationships with all facility patrons and other staff members.
4. Physical ability and agility to complete duties requiring physical effort.
5. Ability to work in an independent and responsible manner with minimal supervision.

Qualifications

Lifeguard/Instructor 1:

- N.L.S.
- Standard First Aid with C.P.R. "C" and AED
- Water Safety Instructor

Wage: \$21.99

Lifeguard/Instructor 2:

- N.L.S.
- Standard First Aid and C.P.R. "C" with AED
- Water Safety Instructor
- Life Saving Instructor

Wage: \$23.80

Wages are per the 2024 rate, collective agreement for 2025 has not been completed.

Application Process

Please email, deliver, or mail to:

Naomi Heith
Manager of Recreation & Community Services
7400 Columbia Street | PO Box 68
Port Hardy, BC V0N 2P0
Email: careers@porthardy.ca
Phone: 250.230.4178

Closing date: Until filled