

JOB POSTING

LANGUAGE RESOURCE WORKER (LRW)

Reporting to the Education Administrator (or her designate), the *Language Resource Worker* (LRW) is responsible for documenting and archiving Kwak'wala for the development of resource material. The LRW is familiar with an assortment of other community services and resources and leverages them to promote and enhance the language. The primary role of the LRW is to create language and culture resources for the community to use.

DUTIES / RESPONSIBILITIES

- Supports the preservation and revitalization of the Kwakiutl language and culture
- Documents and archives Kwak'wala language classes
- Develops and creates Kwak'wala resources for community use
- Solicits and gathers knowledge from Elders and avid language learners – and preserves this knowledge in the form audios, compact discs, videos, books, flash cards, and games with the intent to strengthen solid language learning
- Creates language resources for community use (ie puzzles, games, craft ideas, books, videos, flashcards, and games)
- Creates Kwak'wala language compact discs for children and community members
- Uploads 4 online I-books created / developed by students registered in the Language Proficiency Program / or volunteers
- Creates 4 videos of Elders sharing stories in Kwak'wala
- Creates Kwak'wala CD of Elders singing in Kwak'wala
- Records Elders sharing stories in Kwak'wala
- Sets-up Language Lab at the Learning Centre to house and organize language resources
- Organizes a space to house language resources created by the project recordings
- Digitizes electronic resources for community members
- Other duties as assigned by the Education Administrator (or her designate)

REQUIREMENTS

- Certificate or Diploma in Web Design (or working towards), or similar qualifications in a related field / industry
- Demonstrated experience working in a technical environment (preferably in web design / website admin)
- **Savvy individual with a high degree of technical expertise**
- Demonstrated technical skills: For example, able to upload audio and video into a community archive
- Able to work independently or as part of a team
- Highly adaptable and willing to pitch in where help is needed
- Willing to problem-solve and get the job done
- High degree of attention to detail and quality of the finished product
- Criminal records check for vulnerable persons - *required*
- Other duties as assigned by the Education Administrator (or her designate)

Term: 25 hrs per week, term position, commencing January 2021 and ending March 31, 2021

Competition Closes: Open until filled



Please forward your *cover letter* and *resume* citing **Language Resource Worker** in the subject heading of your via e-mail and forward to:

**Dwayne Worthing, Director of Human Resources
Kwakiutl Band Council
99 Tsakis Way, Box 1440 Port Hardy, BC, V0N 2P0
hr@kwakiutl.bc.ca**