

JOB POSTING

LANGUAGE RESOURCE TEACHER-COORDINATOR (LRTC)

Reporting to the Education Administrator (or her designate), the **Language Resource Teacher-Coordinator** (LRTC) is responsible for the overall coordination and teaching of Kwak'wala to community members. The LRTC works hard to achieve key results aimed at revitalizing the language. He or she facilitates individual and small group sessions in a welcoming, caring environment. Being mindful of Kwakiutl cultural traditions, practices, and protocols, he or she engages *all* community members, especially the community's Elders.

DUTIES / RESPONSIBILITIES

- Plans, prepares and coordinates learning materials for weekly language classes
- Uses a variety of approaches and materials (as appropriate) to accommodate the diverse learning needs of class participants
- Teaches Kwak'wala language classes to community members
- Creates and supplies course outlines to class participants
- Develops the required subject matter and associated activities
- Fosters participant learning in a positive, supportive, caring environment
- Readily available to meet with class participants to discuss their progress or any other issues
- Clearly communicates (in written format) the learning outcomes for programs and courses and the way in which learners will be evaluated against those outcomes
- Designs and conducts evaluations / appraisals of class participants to keep them informed of their progress
- Organizes and maintains records of participants – such as their enrollments, activities, and achievements
- Meets with Elders to record stories or moments in the language
- Works closely with (partners with) the Language Resource Worker (LRW) to create an assortment of quality language resources and materials
- Completes any final reports as requested by the Education Administrator (or her designate)
- Other duties / projects as assigned by the Education Coordinator (or her designate)

REQUIREMENTS

- Bachelor of Education or Bachelor of Arts – *preferred*
- Minimum 2 yrs of directly related experience – *preferred*
- An equivalent combination of education and experience *may* be considered
- **Experience in any of the following is a definite asset:**
 - *creating language and culture theme boxes,*
 - *creating Kwak'wala flashcards with corresponding audio compact discs and online use,*
 - *creating Kwak'wala music compact discs,*
 - *creating digital and/or electronic copies of the language and culture teacher's lessons, and translating lessons of an early literacy program into Kwak'wala*
- Highly motivated and passionate about teaching others
- Demonstrated interest in language revitalization

- Ability to listen to and respect others
- Experience facilitating individual and small group sessions
- Excellent planning and coordination of projects
- Familiar with conducting needs assessments
- Excellent communication and interpersonal skills
- Valid BC driver's license
- Semi-fluent in the language
- Good understanding and sound practice using Blue Jeans or Zoom
- Creates a positive climate and culture
- Successfully develops goals and objectives for each class
- Able to focus on key results and priorities
- Demonstrated focus on continuous improvement
- Ability and willingness to have fun

Term: 25 hrs per week, term position, commencing January 2021 and ending March 31, 2021

Competition Closes: Open until filled



Please forward your *cover letter* and *resume* citing **Language Resource Teacher-Coordinator** in the subject heading of your via e-mail and forward to:

**Dwayne Worthing, Director of Human Resources
Kwakiutl Band Council
99 Tsakis Way, Box 1440 Port Hardy, BC, V0N 2P0
hr@kwakiutl.bc.ca**