

Job Posting

Internal

External/Internal

Job Title:

Youth and Family Transition Counsellor

Posting No:

JH 353

Job Location: Campbell River

Note: This position includes a comprehensive 100% employer-paid benefit package, enrolment in our defined-benefit pension, the Municipal Pension Plan, and three weeks of paid vacation.

Duties and Qualifications: See job description at the end of this document.

Salary Rate: \$33.83 - \$41.32, Paraprofessional Grid 14, Step 1*

Schedule: To be determined with Manager.

Hours per week: 35

Closing date: October 4, 2022, at 4:30 pm with a possible extension until a suitable candidate can be found. Applications will not be considered after this date if a suitable candidate has been found.

Apply to (cover letter, resume, and 3 references):

Alisha McLain

Email:

alisha.mclain@jhsni.bc.ca

Fax:

250-286-3650

Mail:

140 10th Avenue, Campbell River BC V9W 4E3

This position is open to applicants of all genders.

This position requires proof of COVID-19 vaccination.

This position requires union membership and the completion of two criminal record checks.

The John Howard Society of North Island is an employment equity employer.

*All JJE/Paraprofessional positions are subject to wage grid levels. Positions begin at Step 1 and are increased to Steps 2 through 4 based on number of hours worked.

Job Description

<i>Job Title:</i>	Full Time Attendance Programs Youth & Family Transition Counsellor
<i>Work Site:</i>	Beech Street
<i>Program:</i>	Oasis and Headstart
<i>JJEP Benchmark:</i>	Adult, Youth and/or Child Counsellor
<i>Grid Level:</i>	14 Paraprofessional Grid
<i>Reports to:</i>	Full Time Attendance Programs Manager
<i>Prepared Date:</i>	November 20, 2017
<i>Approved by:</i>	Executive Director
<i>Approved Date:</i>	November 22, 2017
<i>Revised & Approved by Executive Director:</i>	
<i>Reviewed:</i>	June 22, 2022

Summary

Provides transition support services to the youths participating in the Headstart and Oasis programs. Responsible for organizing and monitoring youths' individualized transition planning.

Key Duties and Responsibilities

To perform the job successfully the Full Time Attendance Programs Youth and Family Transition Counsellor must be able to perform consistently each essential duty satisfactorily. Other related duties may be assigned.

- Builds and maintains a positive supportive relationship with youth in the program
- Participates fully as a member of the case management team for each youth placement
- Develops and implements transition plans within program guidelines in consultation with other members of the case management team, youth's family, and service providers from community of origin/return
- Facilitates in-person transition planning and support meetings with youth in their community of origin / return, involving referring YPO, family and/or community service providers as appropriate
- Provides individual and/or group programming aimed at addressing youth issues/needs in relation to successful transitions between FTAP and community of origin/return
- Provides youth with opportunities to access community resources that support transition planning both locally and in their community of origin/return

- Facilitates the self-development and skill development of youth by identifying, recruiting and developing appropriate resources and supporting youth participation in developmental activities: i.e. life skills, work placement, academic study, community services
- Provides direct support to family and/or caregivers, including counselling if necessary, as part of developing and implementing a supported transition plan for youth in the programs
- Provides direct intervention with the youth when required
- Responsible for ongoing contact and liaison with probation officers, social workers, family, and community supports who are / will be involved with the youth
- Facilitates open communication within the case management team
- Contributes to regular reporting procedures, including ongoing case notes, incident reports, monthly progress summaries, and exit reports
- Attends meetings as required by John Howard and the Ministry of Children and Families
- Represents John Howard in the community when required by the agency and the Ministry

Qualifications

The requirements listed below are representative of the knowledge, skill, and/or ability required to perform each essential duty satisfactorily.

Education and Experiences

- Post-Secondary degree in counselling, child care work or a related field
- A minimum of two years' experience working with high-risk youth in a counselling or other helping capacity required, which should include:

Counselling Skills

- Experience counselling adolescents and families.
- Ability and willingness to be trained in treatment issues.
- Experience with life skills/job skills programming an asset.
- Understanding of addiction and other abuse issues and current treatment models.
- Solid understanding of human services ethics with regard to confidentiality and appropriate boundaries.
- Ability to maintain a calm professional approach in crisis situations.

Case Management Skills

- Demonstrated ability working constructively and cooperatively in a team setting
- Excellent communication and interpersonal skills
- Knowledge and experience with case recording practices

Other Skills and Abilities

Counsellor must:

- Demonstrate a cultural sensitivity and understanding of the client population's socio-economic characteristics.
- Have the ability to form mutually respectful partnerships with youth, their families, and their residential caregivers.
- Have the ability to work with any client that is referred.
- Have the ability to work with values and behaviours that are very different from those of the employee.
- Ensure that personal values and beliefs are not insinuated, promoted, or imposed on the clients.
- Have a positive conviction about the capacity of people to grow and change.
- Have the ability to work in partnership with other team members, including referring authorities.
- Have the understanding and the ability to support the youth's learning experience in prescribed individual programming and treatment.
- Recognize the value of a nurturing family environment and its impact on personal development.
- Have the ability to recognize persons with special needs and make appropriate referrals.
- Have basic computer and internet skills.

Other Job Requirements

- The Full Time Attendance Programs Youth and Family Transition Counsellor will be required to travel throughout the Province of B.C. in order to facilitate transition planning meetings within youth's community of origin/return.
- Driving is required to attend meetings and to enable contact with youth/families at home or in the community. The worker must have a valid driver's licence and access to safe, reliable transportation, and must obtain appropriate insurance as per Society policy.
- Two completed, acceptable criminal record checks, one from the Criminal Records Review and one from the RCMP
- Occupational First Aid, Level 1.
- The Full Time Attendance Programs Youth and Family Transition Counsellor will follow the Code of Ethics and the Mission Statement of The John Howard Society of North Island. The Counsellor will also abide by the relevant rules and regulations and guidelines set out by the Ministry for Children and Family Development.

Diversity

The John Howard Society of North Island welcomes applications from all qualified applicants including but not limited by those of any gender, race, orientation, or disability. Multilingual skills and multicultural competence are assets.