

SACRED WOLF FRIENDSHIP CENTRE



145A-8950 GRANVILLE ST
PO BOX 2041
PORT HARDY, BC
V0N 2P0

Program Director
Tracy Hamilton
email: pdswfc@telus.net
Ph: 250-902-0552

EMPLOYMENT OPPORTUNITY : Permanent Full-time Aboriginal Family Support Worker

Hours: 35/week **Salary:** Commensurate with experience plus benefits **Start date:** As soon as possible

Under the supervision of the programs director, the Family Support Worker will work along side social workers and parents to have children returned home. This job requires strong interpersonal communication skills and sensitivity to and knowledge of the local aboriginal culture.

Duties:

- ❖ Maintain a caseload of a maximum of 15 clients/families
- ❖ Work along side and in collaboration with a team of support workers to meet the needs of Client-Family
- ❖ Provide transportation as per client service plans
- ❖ Attend home visits, Coordinate meetings to develop plans and set goals with families
- ❖ Work in one on one and/or group settings to support client with capacity and strength building
- ❖ Act as a liaison between families and other agencies when necessary (Social Workers, Legal Aide, Probation, Doctors/Specialists, Counsellors, etc).
- ❖ Work as part of Sacred Wolf team to coordinate larger community events
- ❖ Develop reports and maintain statistics on client case load and other programs for the year
- ❖ Attend training as required- some travel can be expected or may be required
- ❖ Adhere to Sacred Wolf Friendship Centre Policy and Procedures

Qualifications/skills:

Undergraduate degree in related field or an equivalent experience with a diploma or certificate in social work or social science field

Class 5 drivers' licence, Own transportation

Familiarity with Microsoft Office: word, excel and publisher

Strong ability to develop service plans (with client participation) and work plans

Abundance of experience working with aboriginal families and aboriginal communities and Ministry of Children and Family Development

Ability to maintain confidentiality

Ability to maintain confidentiality

Willing to complete a criminal records check through the Ministry of Justice

Please submit resume and cover letter with three references in person or via email to Tracy Hamilton at 145A 8950 Granville Street or at pdswfc@telus.net