



JOB POSTING

Laichwiltach Family Life Society has an opening for an **AHS Coordinator** for our Aboriginal Head Start Program Pre-school Readiness in Campbell River

Position Summary:

The Aboriginal Head Start (AHS) Coordinator is responsible for overseeing the planning, implementation, and evaluation of culturally appropriate early childhood education programs for Indigenous children and families. The role ensures that programming reflects the values, traditions, and languages of First Nations, Inuit, and Métis communities.

Qualifications, Skills and Experience:

- Diploma or Degree in Early Childhood Education, Administration skills
- Experience working with Indigenous children, families, and communities.
- Knowledge of Indigenous cultures, languages, and traditions.
- Strong leadership skills, communication (both written and oral) and organizational skills.
- Ability to work collaboratively with diverse stakeholders.
- First Aid and CPR certification, valid drivers license
- Criminal record check and vulnerable sector screening.
- Excellent problem-solving skills. Supervision of staff
- Ability to work in team environment and with families
- Maintain professional standards of practice

Salary: \$37 per hour

Hours: 35hrs per week

Deadline to submit resume: August 31st. 2025

Start date: TBD

Interested people: Please submit a resume and cover letter along with 2 letters of reference.

Drop off to: Laichwiltach Family Life Society mail; 441-4th Avenue, Campbell River, BC V9W 3W7 or
Fax: 250-286-3483 Email: executivedirector@lfls.ca

Attention: Audrey Wilson

Only those short listed will be contacted for interview.