



## **JOB POSTING**

Laichwiltach Family Life Society has an opening for an **AHS Coordinator** for our Aboriginal Head Start Pre-School Readiness Program in the Campbell River area.

### **Education:**

College diploma in: Early Childhood Certificate or Diploma , Administration training

### **Skills, Abilities & Experience**

- Minimum of 2 years' experience working in Pre-School setting an asset.
- Excellent problem solving, supervision skills of staff
- Excellent negotiation and mediation skills
- Communication skills, both written and oral
- Maintains professional standards of practice.
- Ability to work in team environment and with families.
- Cultural Sensitivity to children & family needs.
- First aide certification
- Criminal Record check
- Valid driver's license

**Salary:** \$28-\$30 per hour (or based on experience)

**Hours per week:** 35hrs

**Deadline to submit resume:** August 31<sup>st</sup>. 2022

Start date: TBD

**Interested persons:** Please submit resume and cover letter along with 2 letters of references.

Drop off to: Laichwiltach Family Life Society mail; 441-4<sup>th</sup> Avenue, Campbell River, BC V9W 3W7 or  
Fax: 250-286-3483 Email: [executivedirector@lfls.ca](mailto:executivedirector@lfls.ca)

**Attention: Audrey Wilson**

**Only those short listed will be contacted for interview.**