



JOB POSTING

Building Cleaner

Date Posted: July 4, 2025

Location: Joyful Journey's Children's Centre

Hours of Work: 10 hours per week

Internal/ External: Internal/External Posting

Start Date: July 21, 2025

Rate of Pay: Starting at \$21.55 per hour as per the BCGEU Collective Agreement

Overview:

The Comox Valley Children's Day Care operates and delivers high quality, accessible early care and learning programs that are responsive to and reflective of the desires and capabilities of the children, families, educators, and community.

Employment Status:

Union – BC General Employees Union (BCGEU) - Part Time

Scope:

The Building Cleaner will be responsible for performing custodial care, cleaning and daily maintenance of various child care spaces, including washroom and kitchen facilities. Your responsibilities will include routine cleaning tasks to keep our facilities pristine and well-maintained.

Responsibilities:

Daily:

- Vacuum, sweep, and wash floors/ carpets and related areas.
- Wash and clean windows, doors, shelves, walls, and other surfaces.
- Wash hand basins, sinks and toilets and replenish washroom supplies.
- Collect and dispose of refuse and recycling.
- Communication with Office Manager regarding supply orders and any repairs necessary.
- Centre specific duties as required.

Weekly:

- Move furniture and sweep/vacuum behind.
- Sweep out bottom of cubbies.
- Dust all surfaces (toy shelves etc.).
- Clean inside of windows and window ledges.
- Wipe down kitchen cupboard fronts.
- Wipe down appliances including washer and dryer.

Qualifications:

- Minimum one-year related experience;
- Building Service Worker course is considered an asset;
- Proficiency in the use of janitorial materials, tools and equipment and thorough experience in cleaning and maintaining buildings/facilities;
- Awareness of safe work practices;
- WHMIS certification valid within one year is an asset;

Conditions of Employment:

- This position requires the completion of a Ministry Police Information Check
- Successful applicants must provide proof of qualifications

Closing Date: July 18, 2025

To apply for this position send your resume and cover letter to the CVCDcs Executive Director at admin@cvcdds.com by the closing date or visit our website at www.cvcdds.com to apply online.

As an equitable and inclusive employer, we value diversity of people to best represent the community we serve and provide excellent services to our families and community. We strive to attract and retain passionate and talented individuals of all backgrounds, demographics, and life experiences. If you require any adjustments to enable participation at any stage of the recruitment process, please contact us in confidence admin@cvcdds.com