



Ka:yu:k't'h'/Che:k'tles7et'h' First Nations Government

HEALTH CARE AIDE (HCA)

We are looking for a Registered Health Care Aide (HCA) to join the KCFN Health Services Team. In this role, you will provide in-home care and wellness support to Community Members, assisting with daily living activities including personal, social, physical and spiritual needs, while treating everyone with kindness, dignity and respect. Using a structured assessment process, you will work closely with clients and their families to understand their needs and provide appropriate care. As an HCA at KCFN, you will support the health and well-being of our community and make a meaningful difference in people's lives.

Please note: This role is based in both Campbell River and Kyuquot. It requires regular travel, with stays of about one week at a time in Kyuquot, to provide on-the-ground support to community members.

DUTIES & RESPONSIBILITIES

- Assist clients with daily living activities, including eating, dressing, grooming, and personal hygiene
- Support clients with light meal preparation and encourage nutrition and healthy food choices
- Check and record relevant vitals and measurements, such as blood pressure, temperature, blood glucose, and fluid intake/output; collect specimens as needed
- Assist nurses with wound care and other treatments as required
- Ensure clients use prescribed medications correctly (does not administer medications)
- Monitor client progress, symptoms, and behavior, reporting important observations or safety concerns to medical health practitioners
- Accompany and transport clients to appointments
- Support clients with mobility, including weighing, lifting, turning, and positioning as needed
- Provide emotional support, companionship, and advocacy for clients' needs
- Assist with respite care and palliative care support
- Perform care-based cleaning tasks, including emptying and cleaning commodes
- Administer first aid in emergencies
- Maintain accurate logs of home visits and care provided
- Manage supplies inventory and sterilize equipment as required
- Perform other duties as assigned by management

EDUCATION & EXPERIENCE

- Licensed Care Aid Certification or Home Support Certificate - *required*
- Registration with the BC Care Aide Registry - *required*
- 2+ years working as an HCA – *strong asset*
- Experience working with an EMR (electronic medical record) system – *strong asset*
- Strong organizational, communication and conflict resolution skills (trauma informed)

Madelyn Mason, HR Advisor

Human Resources Dept, 1250-C Ironwood Street, Campbell River, BC, V9W 6H5

www.kyuquotbc.ca

Tel: 250-287-2775

- Experience working with First Nation organizations (in a remote setting) – *asset*
- An understanding and appreciation of Nuu-chah-nulth culture/Ka:'yu:'k't'h' language/protocols

OTHER

- Must have the following up-to-date immunizations:
 - Tetanus & Diphtheria series
 - Polio series
 - Measles, Mumps, Rubella (MMR)
 - Varicella (Chicken Pox) – *If no history of disease*
 - Hepatitis B series – *Including an antibody test showing immunity*
 - Negative TB Screening
- Capable and willing to travel via boat/plane and on remote logging roads
- Valid driver's license & an acceptable driver's abstract
- WHMIS, violence & harassment awareness training (or willing to complete)
- Valid First Aid Certificate – *required*
- An acceptable vulnerable Police Information Check (formerly known as an enhanced RCMP criminal record check) - *required*

DATE POSTED: September 5, 2025

START DATE: ASAP

STATUS: F/T, P/T & Term Positions

CLOSING DATE & TIME: Open until filled

WAGE: \$25.00 to \$34.00 per hour

BASED OUT OF: Campbell River and Hupsitas

TO APPLY: E-mail cover letter & resume to: *Madelyn Mason, HR Advisor*, at madelynm@kcfirstnations.com citing “HCA” in the subject heading of your e-mail.

In accordance with the Canadian Human Rights Act, preference may be given to Indigenous applicants.

We thank all those who apply, however only those shortlisted will be contacted for interviews.