

# CENTENNIAL OUTDOOR POOL

The City of Campbell River is seeking a **Head Lifeguard** and **Lifeguards** to work in the Outdoor Pool this summer.

## HEAD LIFEGUARD

- possess and maintain a valid National Lifeguard (NL) certification.
- possess and maintain a valid Water Safety Instructor (WSI) certification.
- possess and maintain valid First Aid with CPR-c and AED certification.
- have the ability to successfully attain a criminal record and vulnerable sector check.
- be 17 years or older as legislated by the *Health Act*, Swimming Pool, Spray Pool and Wading Pool Regulations.
- Have a minimum of two (2) years' experience in a related aquatic environment.

The hourly rate of pay for this CUPE bargaining unit position is \$22.87 plus 12% in lieu of benefits.

## LIFEGUARD

- possess and maintain a valid National Lifeguard (NL) certification.
- possess and maintain a valid Water Safety Instructor (WSI) certification.
- possess and maintain valid CPR certifications.
- have the ability to successfully attain a criminal record and vulnerable sector check.
- be 17 years or older as legislated by the *Health Act*, Swimming Pool, Spray Pool and Wading Pool Regulations.
- Have a minimum of one (1) years' experience as a lifeguard and/or water safety instructor or an assessable equivalent.

The hourly rate of pay for this CUPE bargaining unit position is \$22.01 plus 12% in lieu of benefits.

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Please see the attached for detailed job descriptions that lists all the necessary qualifications for these positions.

Please include verification of your education and certifications with your application.

**This posting will remain open until all positions are filled.  
Screening of applicants will begin on March 16, 2020.**

Please send your resume with covering letter, quoting **Competition AUX-2020-Pool** to:



Human Resources Department  
**City of Campbell River**  
301 St. Ann's Road  
Campbell River, BC V9W 4C7  
Email: [careers@campbellriver.ca](mailto:careers@campbellriver.ca)

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We thank all applicants, however, only those selected for interviews will be contacted.

## HEAD LIFEGUARD

<b>Approval Date:</b> February 2020	<b>Department:</b> Recreation & Culture	
<input type="checkbox"/> IAFF	<input checked="" type="checkbox"/> CUPE	<input type="checkbox"/> Management
<b>Title of Excluded Supervisor:</b> Recreation & Culture Supervisor		

### General Accountability:

#### Purpose and Scope

Reporting to, and taking direction from, the Recreation and Culture Supervisor and/or Program Coordinator and/or the Pool Supervisor, the Head Lifeguard assists with program delivery and operations at the Centennial Outdoor Pool.

### Nature and Scope of Work

- Maintain constant supervision of pool environment (water and surrounding area).
- Ensure a safe environment, including the safety of all participants, equipment and facilities.
- Ensure that the department's values and code of conduct are upheld.
- Respond to emergency situations as a single lifeguard or as a member of a lifeguard team.
- Work cooperatively with supervisor and other staff to ensure the delivery of quality swimming and water safety programs.
- Monitor aquatic environment for safe and proper utilization.
- Observe all necessary Occupational Health and Safety policies and procedures.
- Assist Pool Supervisor with staff training, supervision, scheduling, and evaluations; maintaining pool records and statistics; and report writing.
- Participate in meetings and training sessions as required.
- Assist with program delivery (swimming lessons, aquatic courses, school visits, etc) and activities.
- Design, modify and instruct safe, effective and appropriate swimming and water safety programs to meet the needs of apparently healthy individuals or special populations in a group aquatic setting.
- Lead swimming and water safety programs that are based on the Canadian Red Cross and the Lifesaving Society programs curriculum.
- Incorporate the use of appropriate equipment based on specialized training and the needs of participants.
- Monitor water treatment systems, including chemicals, to provide a safe and comfortable bather environment.
- Comply with standards and guidelines as required for facility maintenance and cleaning.
- Process cash transactions.
- Provide back up to the Pool Supervisor position.
- Other duties as required.

### Necessary Qualifications

#### **Knowledge:**

- Knowledge of injury prevention, inclusion, progressive learning and Red Cross Fundamental Principles in a group aquatic setting.
- Knowledge of appropriate rescue techniques and effective management of victim types such as drowning non-swimmer, submerged non-breathing and a suspected spinal injury.
- Knowledge of aquatic chemicals and equipment, and the proper and safe utilization thereof.
- Knowledge of WorkSafeBC regulations and safe work procedures.

- Working knowledge of pool chemicals.

**Skills/Abilities:**

- Ability to respond calmly in emergency situations.
- Ability to recognize individuals or groups that may require lifeguard intervention or education to prevent an injury.
- Ability to plan, organize and instruct a group of program participants.
- Excellent interpersonal skills.
- Effective communication skills.
- Effective teambuilding skills.
- Effective time management skills.
- Ability to assign work to staff and give constructive feedback.
- Ability to work within and positively contribute in a team environment.
- Ability to process cash transactions.
- Basic proficiency with Microsoft Word.
- Demonstrates the Department's core values: trust, respect, integrity, acceptance and health.
- Ability and willingness to contribute to maintaining a respectful, safe and supportive work environment that embraces diversity, along with treating everyone with courtesy, dignity and fairness.

**Education/Training/Certification:**

- Must possess and maintain valid National Lifeguard (NL) certification.
- Must possess and maintain valid Water Safety Instructor (WSI) certification.
- Must possess and maintain valid Standard First Aid with CPR-C and AED certification.
- Ability to successfully attain a criminal record and vulnerable sector check.
- Must be 17 years or older as legislated by the *Health Act*, Swimming Pool, Spray Pool and Wading Pool Regulations.

**Experience:**

- Minimum of two (2) years experience in a related aquatic environment.

**Preferred Criteria (for external use only)**

- Life Saving Instructor (LSI) certification.
- WHMIS Certification.
- Pool Operator Level 1 and 2.
- Class 5 Drivers License.

**Unusual Working Conditions**

- Some shift work, split shifts, evenings and weekends may be required.
- Working in an outdoor environment.

Signature of Incumbent: _____	Date: _____
Signature of Supervisor: _____	Date: _____

## CERTIFIED INSTRUCTOR II (Lifeguard)

**Approval Date:** February 2018                      **Department:** Recreation & Culture

IAFF     CUPE     Management

**Title of Excluded Supervisor:** Recreation & Culture Supervisor

### **General Accountability:**

#### **Purpose and Scope**

Reporting to the Recreation and Culture Supervisor and taking direction from the Program Coordinator, Pool Supervisor and/or the Head Lifeguard, the Lifeguard instructs and monitors participants at the Centennial Park outdoor pool, as well as maintains the facility.

### **Nature and Scope of Work**

- Maintain constant supervision of pool environment (water and surrounding area).
- Respond to emergency situations as a single lifeguard or as a member of a lifeguard team.
- Continually monitor aquatic environment for safe and proper utilization.
- Ensure a safe environment, including the safety of all participants, equipment and facilities.
- Comply with standards and guidelines as required for facility maintenance and cleaning.
- Observe all necessary Occupational Health and Safety policies and procedures.
- Design, modify and instruct safe, effective and appropriate swimming and water safety programs to meet the needs of apparently healthy individuals or special populations in a group aquatic setting.
- Lead swimming and water safety programs that are based on the Canadian Red Cross and the Lifesaving Society programs curriculum.
- Incorporate the use of appropriate equipment based on specialized training and the needs of participants.
- Monitor water treatment systems, including chemicals, to provide a safe and comfortable bather environment.
- Work cooperatively with supervisor and other program staff to ensure the delivery of quality swimming and water safety programming.
- Participate in meetings and training sessions as required.
- Maintain records as required by supervisor.
- Process cash transactions.
- Other duties as may be required.

### **Necessary Qualifications**

#### **Knowledge:**

- Knowledge of injury prevention, inclusion, progressive learning and Red Cross Fundamental Principles in a group aquatic setting.
- Knowledge of appropriate rescue techniques and effective management of victim types such as drowning victim, submerged non-breathing victim and victim with a suspected spinal injury.
- Knowledge of aquatic chemicals and equipment, and the proper and safe utilization thereof.
- Knowledge of WorkSafeBC regulations and safe work procedures.

**Skills/Abilities:**

- Excellent interpersonal skills.
- Effective communication skills.
- Effective teambuilding skills.
- Ability to respond calmly in emergency situations.
- Ability to recognize individuals or groups that may require lifeguard intervention or education to prevent an injury.
- Ability to contribute positively to a work team.
- Ability to process cash transactions.

**Education/Training/Certification:**

- Must possess and maintain valid National Lifeguard (NL) certification.
- Must possess and maintain valid Water Safety Instructor (WSI) certification.
- Must possess and maintain valid CPR certifications.
- Ability to successfully attain a clean criminal record and vulnerable sector check.
- Must be 17 years or older as legislated by the *Health Act*, Swimming Pool, Spray Pool and Wading Pool Regulations.

**Experience:**

- Minimum one (1) year experience as a lifeguard and/or water safety instructor or an assessable equivalent.

**Unusual Working Conditions**

- Some shift work, evenings and weekends may be required.
- Working in an outdoor environment.

Signature of Incumbent: \_\_\_\_\_

Date: \_\_\_\_\_

Signature of Supervisor: \_\_\_\_\_

Date: \_\_\_\_\_