



January 4, 2021

Job Posting: Finance Manager – Full time

Role Overview

Pacificus is seeking a Finance Manager to join our progressive and dynamic organization, that provide a full range of professional biological services to diverse clientele. Reporting to the Management Team, the Finance Manager is a full-time position accountable for the Financial well-being of the company and is responsible for the overall direction of the accounting, financial reporting, budgeting, financial forecasting, revenue collections, payroll and expenditure control functions of the company.

The successful candidate will have experience overseeing the finance operations of a small to medium sized company. We are looking for someone with a positive attitude, who takes pride in their work, and is eager to work with a motivated team of young professionals.

Responsibilities

- All tasks associated with full cycle accounting
- Liaising with external accountant
- Playing a key role in budgeting, forecasting and the business planning process
- Provide analysis and input for business planning purposes
- Liaise between finance and non-finance teams to support data collection, cross company initiatives, infrastructure development and process improvements.
- Ensure appropriate systems and controls are implemented and maintained, and lead on any system implementation impacting financial systems

Qualifications

- Completion of recognized professional accounting training plus related experience working in financial leadership roles. A combination of education and experience will be considered.
- Demonstrated outstanding strategic financial planning, leadership and supervisory skills.
- Proficiency working with Sage 50 Accounting
- Experience in a professional services industry such as consulting would be an asset
- Advanced Excel / Office Skills
- Demonstrated ability in leading teams to manage accounts payable, accounts receivable, payroll and month-end close processes

What we can offer you

- A competitive salary is offered in addition to a comprehensive benefit package
- A workplace culture that is characterized by respect and inclusion for all
- Continuous support for your professional development and growth

Application Deadline: February 5, 2021

Please submit cover letter and resume to [hiring@pacificus.ca](mailto: hiring@pacificus.ca)