



Ka:'yu:'k't'h'/Che:k'tles7et'h' First Nations

CAREER OPPORTUNITY

Director of Safety & Emergency Management (DSEM)

The Ka:'yu:'k't'h'/Che:k'tles7et'h' First Nations (KCFNs) are a progressive, forward-thinking, First Nations Treaty Government. We are growing and seek a career-minded, dedicated, hands-on, professional to assume the role of *Director of Safety & Emergency Management Services* (DSEM). Reporting to the Chief Administrative Officer (CAO), the DSEM is typically responsible for the overall management/leadership, direction, planning, delivery and administration of the **Safety & Emergency Management Services Dept.** Working out of the Campbell River or Kyuquot offices, you will be part of a top-notch team of Directors. You will oversee program managers who supervise line staff. This exciting role comes with a competitive salary, great benefits, generous pension, and time off to achieve work-life balance! If you're a motivated individual with a passion in enforcement & emergency management, we'd love to hear from you!

What you'll do:

- Create, develop, & administer new KCFN enforcement/safety program
- Create & execute the safety, enforcement tools/mechanisms to support KCFN's, provincial, and federal laws/legislation/regulations on treaty lands
- Maintain, review, & update KCFN's Emergency Plan(s)
- Lead/champion the ongoing development of the community emergency preparedness program (which includes first responders, fire response, search and rescue, and emergency management personnel)
- Partnering with HR Manager, the DSEM is responsible/accountable for employee management/leadership, recruitment, evaluations, and professional development
- Seek grants & funding to support new & existing services within the department
- Act as KCFN's primary contact with external enforcement/gov't agencies
- Prepare & submit annual budgets & reports, as required, to CAO, KCFN Executive, & KCFN citizens (and other stakeholders)
- Diffuses hostile situations
- Is familiar with and employs self-defense when necessary
- Liaises, collaborates, and manages relationships with various agencies and governing bodies such as (but not limited to):

*Maa-nulth Nations
Nuu-chah-nulth Tribal Council
Strathcona Regional District
Coastal Nations Coast Guard Auxiliary*

*First Nations Emergency Services Society
Emergency Management BC
First Nations Health Authority
Royal Canadian Mounted Police
Ministry of Environment Conservation Officers Service
Ministry of Forests Compliance and Enforcement Program
Department of Fisheries and Oceans Conservation and Protection Program
Crown Prosecution Service & other legal professionals*

Our ideal candidate:

Education

- Bachelor's degree in emergency management, justice, leadership, public health, social sciences, social work – *asset*
- Coursework/professional development in leadership/management/supervision, social development, communications, report & proposal writing, public health, conflict management, First Nations studies, public presentations, report writing, budget creation – *assets*

Experience

- Several yrs. senior-level experience in a community services role – *strong asset*
- Several yrs. senior-level experience with direct responsibility overseeing multiple, diverse programs under one Dept. – *strong asset*
- Exceptionally strong leadership/management, communication, relationship-building, interpersonal, & conflict resolution skills – *required*
- Experience working with First Nations organizations in a remote setting – *asset*
- Several yrs. experience managing budgets, creating/developing policies, & funding proposals
- Demonstrated history supporting, developing, & mentoring employees

Other

- Acceptable “enhanced” *Police Information Check*
- May be Commissioned by Attorney General to take affidavits, stat decs, oaths/affirmations
- May be required to undertake enforcement & emergency management training
- Violence & Harassment Prevention Training (or willing to obtain)
- Travel in to & from Kyuquot with overnight stays

**** This competition is open to applicants who are legally entitled to work in Canada****

CLOSING DATE & TIME: Open until filled

START DATE: ASAP

STATUS: Permanent, Full-Time

DATE POSTED: April 12, 2023

COMPENSATION: Competitive + group benefits (health, insurance, pension)

TO APPLY: E-mail cover letter & resume to *Dwayne Worthing, HR Manager*, at hrmanager@tiicma.com citing “DSEM” in the subject heading of your e-mail.

In accordance with s.42 of the BC Human Rights Code, preference may be given to Indigenous applicants.

We thank all those who apply, however only those shortlisted will be contacted for interviews.