



## Mine Entry

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**Posting Number:** 012 - 2019

**Job Classification:** Hourly Position

**Job Position:** Mine Entry (ORCA ME2)

**Hours of Work:** Shift Work - 4 on 4 off (12 hr. shifts)  
Flexible, must be willing to work extra hours as required by production and shipping requirements.

**Job Description:**

Reporting to the Shift Supervisor, (Shop, Plant, Mine) the Mine Entry 2 position is responsible for the safe and productive operation of equipment following all applicable OSG Practices and Procedures. To patrol the areas that are assigned to you including conveyors; all transfer chutes, hydraulic take ups, processing plant areas and conveyor systems identifying, and wherever possible correcting problems. This position is responsible for the good housekeeping of the plant.

To complete a pre-trip inspection of equipment prior to operation, complete logbook entries after inspection and turn in logbook sheet at end of shift, complete inspection forms and report any problems or mechanical defects to Supervisor. Duties include but are not limited to Shoveling and hosing sand and gravel resulting from spills. Grease the plant using grease gun and grease tubes as many as 20 shots of grease per grease fitting, up to 60 fittings to grease, once a day, safe/productive operation of equipment, clean up of assigned area, assisting with screen changes in the plant, greasing duties, assisting with ship moorage, other duties may be assigned as determined by operational requirements.

Success in this position is demonstrated by the willingness to learn and take on new tasks, with the ability to maintain the expected level of safety, quality and productivity. Report all injuries, near misses and incidents to your Supervisor as soon as they take place, take part in incident investigations as required.

**Qualifications:**

- Demonstrated familiarity and compliance with all relevant safety policies and regulations
- Good communication skills
- Ability to work with minimal supervision
- Must have a valid drivers license
- Reading and math skills to at least high school graduation level.
- Must be able to work with fractions
- Ability to work with computers for system operations, this will include Excel and word systems
- Work with the tools required of your job
- Successful completion of Plant and Lock-Out evaluations
- Preference given to residents of the North Island
- Must be able to pass pre-employment and pre-access drug and alcohol screening and background checks.

**Physical Requirements:**

Ability to carry sand and gravel (2) samples weighing 20 pounds each. Ability to climb on and off conveyors using stairs, inspecting stacker conveyors at inclines of 30%, walking on uneven ground. This position will require physical demands testing.

**Training:**

There is no specific advanced training for this position. All training will take place on-site and/or provided by the equipment manufacturers or a qualified employee. However, to achieve the company's objective of flexibility, applicants for these positions will be encouraged to meet the requirements of HEO1 and PO1 positions.

Orca Sand & Gravel offers competitive compensation as well as medical/dental benefits

Interested Candidates may apply by dropping off a resume in person (between 8AM-4PM)  
Orca Sand & Gravel LP 6505 Island Highway, Port McNeill BC

Mail a resume to

Orca Sand & Gravel LP PO Box 66, Port McNeill BC, V0N 2R0

Email a resume to [resumes@orcasand.ca](mailto:resumes@orcasand.ca)

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