NIEFS
NORTH ISLAND EMPLOYMENT

Tax Specialist
Full-Time

Campbell River Region
Campbell River

Monday November 16, 2026

$31 - $40/ hour ($77,068.00 to $120,000.00 per annum)

Company: Broadstreet Properties Ltd

Website: https://www.broadstreet.ca/careers

Industry: Finance & Banking

Remote/Camp Based Job: No

How to apply:

Please apply directly at: https://www.broadstreet.ca/careers/tax-specialist-campbell-river5

Expiry Date:

Monday, November 30, 2026

Details:

We are looking for a Tax Specialist to support the management and administration of all tax-related matters for a large group of related companies. In this role, you will work closely with different teams and stakeholders, providing practical support on a variety of tax and accounting matters. This is a great opportunity for someone looking to move from public practice into a corporate environment, or for an experienced corporate tax professional who is ready for a new challenge. The ideal candidate is analytical, detail-oriented, and comfortable working independently while managing multiple priorities and deadlines. Strong communication skills, sound knowledge of Canadian taxation and accounting, and the ability to work effectively across a busy group of companies are important for success in this position. Your contributions to the team: • Prepare tax returns, including (T1), (T2), and (T3) returns • Prepare information returns, including (T5013), (T5), and (T5018) • Prepare indirect tax returns, including GST/HST and PST, as well as new housing rebates and self-assessments • Liaise with and communicate with the CRA on various tax-related matters • Review and follow up on tax assessments and CRA correspondence • Assist with corporate reorganizations and other tax planning initiatives • Coordinate tax reporting and compliance with the group's various business units • Conduct tax research and analysis and provide recommendations • Assist in estate and family trust planning, along with personal taxation • Prepare and maintain working papers, reconciliations, and other support • Liaise with external tax advisors and auditors • Evaluate existing business processes and policies to advise on policy and tax changes • Develop proactive tax strategies that make use of business opportunities. • Identify opportunities to

improve tax processes, controls, and reporting • Assist with ad hoc tax, accounting, and financial reporting matters as they arise What we offer: Employees enjoy a wide range of benefits and competitive reward. You will be eligible to receive salary range of $77,068.00 to $120,000.00 per annum, this will be determined by your skill set, education and experience. You will also be eligible to participate in the Company’s benefits program covering: • Employer paid extended health, vision, and dental coverage (including family) • Employee and Family Assistance Program • Employee Referral Program • Yearly health and wellness benefit • RPP eligibility after 1 year • Employee recognition program • In-house professional development opportunities Why Broadstreet? Broadstreet Properties Ltd. is a family owned and operated property management company, partnered with Seymour Pacific Developments, that manage multi-family residential communities. We are a growing organization made up of diverse team members who are motivated to continuously innovate our approach to asset management. We consider employee wellbeing a priority and are dedicated to protecting the health and safety of our teams while ensuring a workplace that is respectful of everyone. Broadstreet Properties Ltd. practices equal opportunity hiring and onboarding processes to ensure equal access and participation for everyone. We understand that we have a responsibility for ensuring a safe, dignified, and welcoming environment and we are committed to creating an inclusive environment for all employees irrespective of race, colour, religion, sexual orientation, gender identity, or any other status protected by law. We believe in integrating people with disabilities into our workforce by removing barriers and meeting accessibility needs.

Qualifications & Experience:

What you need to be successful: • Bachelor’s degree in accounting, finance, or equivalent experience • CPA designation preferred; CPA candidates with relevant experience and a proven track record will also be considered • Desire to complete the In-Depth Tax Program, with completion of Level 1 of the program or other specialist development courses preferred. • Minimum 4 years of professional experience in Canadian taxation • Experience dealing directly with the CRA • Strong written and verbal communication skills • Ability to handle confidential financial and tax information with discretion • Strong work ethic, sound judgment, and a high level of accountability • Strong analytical and critical-thinking skills •

Proficiency with tax preparation software and Microsoft Office, particularly Excel