



Program Bus Driver Part-Time

Campbell River Region
Campbell River

Thursday August 20, 2026

\$26 - \$30/ hour (29.85/hour)

Company: Strathcona Gardens Recreational Complex

Website: <https://srd.ca/careers>

Industry: Transportation

Remote/Camp Based Job: No

How to apply:

Please upload your cover letter, resume and copies of your certificates at srd.ca/careers "Posting 2026-35 Program Bus Driver, Part-time."

Attachment: [20260807 Program Bus Driver 2026-35 External.pdf](#)

Expiry Date:

Thursday, September 03, 2026

Details:

Strathcona Regional District has a part-time opening for a Program Bus Driver. The Program Bus Driver is responsible for operating a 24-passenger school bus and/or other Strathcona Regional District vehicles to transport patrons to and from recreation program sites and related activities in a safe, timely manner. **JOB SUMMARY** Reporting to the Manager of Arenas and Administration and taking direction from the Program Coordinator, Arenas and other Programs, the Program Bus Driver is responsible for operating a 24-passenger school bus and/or other Strathcona Regional District vehicles to transport patrons to and from recreation program sites and related activities in a safe, timely manner. The Program Bus Driver will follow a predetermined schedule for picking up and dropping patrons at designated locations. **JOB DUTIES** • Operate school bus and/or other Regional District vehicles in accordance with the British Columbia Motor Act. • Maintain a clean driver abstract. • Provide safe transportation and driving the vehicles to pick up and return participants to designated sites. • Assist recreation leadership staff with direct program supervision. • Conduct pre-trip/post-trip inspection of vehicles and report any deficiencies. • Maintain a vehicle logbook. • Follow a predetermined schedule for picking up and dropping off patrons at designated locations. • Maintain punctuality to ensure timely arrivals and departures, accommodating program schedules. • Keep the vehicles interior/exterior clean and tidy, including regular garbage removal and basic cleaning tasks. • Ensure vehicles

are properly fuelled and ready for transport. • Report immediately any mechanical trouble, tire problems, inoperable safety equipment or other questionable item to supervisor or manager for follow through and action. • Ensure the safety of program participants, enforce bus safety rules and regulations, and if necessary, • provide first aid. Report all incidents/accidents to the Supervisor, immediately. Complete and submit accident/incident reports and forms. • Provide excellent internal and external customer service. Create a positive experience for youth and patrons through professional and courteous behavior. • Ability to work a flexible schedule, including evenings, weekends and split shifts. **KNOWLEDGE, SKILLS AND ABILITIES** • Safely drive a school bus under varied conditions and maintain a safety conscious attitude • Ability to read and understand policies and procedures • Willing and able to work in all weather conditions • Maintain order and enforce rules on a school bus • Work cooperatively with others and create a positive, constructive relationship with staff and the public • Excellent communication and people skills • Strong knowledge of laws, rules and regulations governing transportation • Physical ability to assist passengers with boarding and disembarking, as needed • Safety is Everyone's Responsibility - All facility staff, including the Skating School Bus Driver, are responsible • for recognizing and immediately dealing with urgent safety and health issues when and where they arise. All • facility staff are responsible for recognizing and reporting non-urgent safety issues to their manager or another • appropriate manager in a timely manner.

Qualifications & Experience:

REQUIRED EDUCATION • Completion of grade 12 **REQUIRED EXPERIENCE** • Related driving experience • Experience driving a bus or similar vehicle **REQUIRED LICENCES, CERTIFICATES AND REGISTRATIONS** • Valid Unrestricted Class 4 Driver's Licence • Standard First Aid • CPR Level C with AED (current within the year) • Clean "No Contraventions" 5-year drivers abstract **PREFERRED QUALIFICATIONS** • Valid unrestricted Class 1 Driver's License • Professional industry driver training certification • Previous experience driving and operating a 24-passenger school bus or similar vehicle • Familiarity with local streets, neighbourhoods, schools and routes • Post-secondary courses in professional industry driver training Required training, licenses, and related costs are not eligible for reimbursement. Successful candidates will be required to complete a criminal record check with a vulnerable

sector search and become a member of the United Steelworkers, Local 1-1937.
