



Library Assistant - Casual on Call

Casual

Port Hardy and North Island
Port Hardy

Wednesday August 12, 2026

\$26 - \$30/ hour (\$26.94/hr)

Company: Vancouver Island Regional Library

Website: <https://virl.bc.ca/about/work-with-us/>

Industry: Public Works & Services

How to apply:

Please apply directly to <https://virl.bc.ca/jobs/library-assistant-15/> Submit your resume and cover letter Your cover letter should clearly identify how you have the knowledge, skills and experience to be successful in this position. Applications will be accepted until Thursday, August 27, 2026 at 11:59pm. Successful candidates will be required to satisfactorily complete a Criminal Record Check (Working with Children & Vulnerable Adults) VIRL thanks all applicants for their interest in working with us however only those selected for an interview will be contacted directly.

Expiry Date:

Wednesday, August 26, 2026

Details:

Light the Way with VIRL! At Vancouver Island Regional Library (VIRL), we believe libraries strengthen communities by supporting learning, connection, and belonging. Every day, our staff help people access information, build skills, and discover new opportunities. Together, we are proud to Light the Way for the communities we serve. We are seeking someone who is enthusiastic and dependable to join our team as a Casual Library Assistant at our Port Hardy and Port McNeill branches. This position offers an excellent opportunity to gain meaningful work experience while contributing to a welcoming and inclusive library environment that serves communities across Vancouver Island, Haida Gwaii, and Bella Coola.

Qualifications & Experience:

- Grade 12 Graduation (Dogwood Diploma or equivalent).
- Good oral and written communication skills.
- Ability and willingness to work with the public (all ages).
- Working knowledge of books and print and online informational material.
- Basic knowledge of information services technology, including the ability to use the Internet and standard electronic references resource.
- Basic knowledge of

computer hardware, operating systems, applications software and interfaces.
