



# Program Manager Full-Time

Port Hardy and North Island  
Port McNeill

Thursday June 25, 2026

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\$31 - \$40/ hour (\$73,000- \$90,000 )

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**Company:** Pacific Coast Community Resources

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**Website:** <https://pccri.com/careers/#jobs>

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**Industry:** Social Services

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**Remote/Camp Based Job:** No

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**How to apply:**

Please apply directly at:

<https://pacificcoastcommunityresources.applytojob.com/apply/jobs/details/n1lnzH84su?&> At Pacific Coast Children's Resources, we understand that experience comes

in many forms. We're dedicated to adding new perspectives to the team - so if your experience is close to what we're looking for, please consider applying. We thank all applicants for their interest; however, only those considered for an interview will be contacted.

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**Expiry Date:**

Thursday, July 09, 2026

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**Details:**

Program Manager PM - Port McNeill, BC, Canada - Full Time At Pacific Coast Children's Resources, we have provided personalized services to children and youth living with diverse abilities since 2010. Today we offer our services throughout many communities in the Lower Mainland, Vancouver Island, the Okanagan, and the Kootenays. We offer a wide range of dynamic and comprehensive programs and are committed to:

- The values and principles of inclusive community living
- Providing person-centred services that respect the person's choice and dignity
- Ensuring cultural diversity and lifestyle choices are recognized and incorporated when developing supports
- Empowering people with disabilities to live the life they envision

About the Role As our Program Manager, you will use your expertise to make a significant contribution to the children, youth, caregivers, and communities we serve. Through a family-centred approach, you will provide support in a safe home environment to children and youth who may have experienced complex trauma and present complex behaviours, as well as people with diverse abilities receiving services through the Ministry of Children and Family Development (MCFD.) Your natural ability to care for others, working both independently and collaboratively as a member of a multidisciplinary team, will allow you to influence your team's success. You will

- Monitor program

delivery, planning, and organizational leadership • Act as a community liaison with MCFD and coordinate special projects as assigned • Report to the Regional Manager and Directors • Demonstrate ability to manage and supervise multi/interdisciplinary teams using strong interpersonal, communication, organizational and conflict resolution skills • Manage multiple projects with a high level of confidentiality, diplomacy and professionalism • Use sound judgment and be able to perform well under pressure to meet strict deadlines • Conceptualize new programs and services and experience in planning, organizing, directing, and implementing community-based activities and programs in a collaborative manner

- Provide services in a manner that supports and reflects positive cultural practices
- Use highly developed communication skills, both oral and written
- Recruit, provide orientation to, schedule and evaluate personnel
- Provide direction, guidance and support for team members to manage conflict openly and constructively
- Schedule and attend staff meetings and attend and participate in other meetings as required
- Maintain an attitude of caring, respect and optimism for families, representatives and community members
- Ensure the home is maintained in a neat and clean state at all times

Why you'll love it here Pacific Coast Children's Resources offers work you can feel fulfilled by through quality programs and services to people who live with disabilities that promote independence, self-growth, and community integration. Since its inception in 2010, Pacific Coast Children's Resources has steadily expanded, creating dynamic environments to work and learn. We encourage you to partner with us in fostering healthy, energetic lives by showcasing your passion for care, connecting to the communities we serve and collaborating in our culture of teamwork that makes Pacific Coast Children's Resources a great place to work. What we offer

- On-the-job training including MANDT, JOHS, Diversity and Inclusion, Medication Safety, Confidentiality and Privacy, Trauma-Informed Practice, First Aid and CPR re-certification
- Competitive Salary \$73,000- \$90,000 Annually
- Comprehensive Medical, Dental, and Vision care benefits package.
- Career development opportunities
- An inclusive, supportive work environment and community involvement
- A caring, fun, ambitious and supportive team

We believe that a strong commitment to diversity & inclusion enables us to truly make services better for everyone. We encourage applications from Indigenous peoples, racialized people, people with disabilities, people from gender and sexually diverse communities, and/or people with intersectional identities. Our goal is to ensure at

every interaction all are welcome, comfortable, and safe.

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### **Qualifications & Experience:**

What you bring • A degree in one of the humanities, social sciences or related field with educational preparation for the role of manager/administrator • Minimum 3 - 5 years experience in a health management role required \*other combinations of education and experience may be considered\* • Experience working with individuals (children/youth) with complex challenging behaviours and dual diagnosis • Experience with substance use/addiction/harm reduction - working in and out of a community setting • Experience with the application of Trauma informed practices • Experience working with robust community partners, mental health, nursing support services • Knowledge of and or experience working within a unionized environment • Knowledge of Child Care Licensing Regulations - an asset • Knowledge of MCFD, Aboriginal Operational Practice Standards and Indicators • Knowledge and appreciation of Indigenous cultural practices and traditions and how culture impacts the development of individuals and communities • Knowledge of provincial, federal, and Indigenous organizations mandated to provide child & family services • Standard First Aid with CPR certificate • Possess a satisfactory physician's assessment of fitness to work • Satisfactory criminal record and MCFD HUB clearance • Have a valid driver's license, access to a safe and reliable vehicle and the ability to travel

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