



Head Cook

Full-Time

Port Hardy and North Island
Port Hardy

Wednesday June 10, 2026

\$26 - \$30/ hour (\$26.73)

Company: The Salvation Army

Industry: Social Services

Remote/Camp Based Job: No

How to apply:

Interested applicants must submit a cover letter & resume to: Email: Emily.Keamo@salvationarmy.ca You may also submit your application in person Monday-Friday, 8:00 am - 4:00 pm at: Centre of Hope - 7305 Market Street, Port Hardy, BC We thank all applicants. However, only those candidates to be interviewed will be contacted.

Attachment: [20260526 - Head Cook - Job Posting - NIEFS_0.pdf](#)

Expiry Date:

Wednesday, June 24, 2026

Details:

RESPONSIBILITIES & EXPECTATIONS: The Centre of Hope is a year-round drop-in centre which provides programs, resources, and services to the Mt. Waddington Region. The Cook prepares and delivers nutritious meals according to established menus and in compliance with relevant food service and safety regulations. The incumbent is responsible for ordering supplies and adjusting menus as necessary. **THE SUCCESSFUL CANDIDATE WILL BE RESPONSIBLE FOR:**

- Preparing and presenting nutritious meals for the community and our sheltering programs.
- Ensuring food services comply with Food Safe regulations, Canada Food Guide, and approved menu plan. Log all data as required for the kitchen.
- Makes use of and decides on the best use of resources, including donations to minimize waste.
- Ensuring food service purchases remain in line with a monthly budget.
- Ensuring preventative maintenance procedures are followed for all food-services equipment.
- Maintaining Food Services area and equipment to a high standard of cleanliness.
- Daily cleaning of the facility as outlined in the task list.
- Perform all other job-related duties as required.

HOURS: Wednesday to Sunday; 8:00 am to 4:00 pm (40 hours per week) As per Salvation Army policy, there is a three-month probationary period for employment, but after its successful completion, this position would include Full-Time Benefits. The Salvation Army will accommodate candidates as required under applicable human rights legislation. Please email Recruitment.Accommodations@salvationarmy.ca if you have a need for any

accommodation and we will be pleased to discuss this with you.

https://salvationarmyca.wd3.myworkdayjobs.com/tsacb/job/PORT-HARDY-BC/Head-Cook_JR111099

Qualifications & Experience:

QUALIFICATIONS & EXPERIENCE: •Completion of high school, grade 12, or equivalent plus post-secondary education in Food Services or specialized Food Service courses of up to six (6) months. •One to three years of prior cooking experience. •Food Safe Level 1. (Alternative combinations of education and experience may be considered.)
