



# Youth Employment Specialist Full-Time

Comox Valley  
Courtenay

Wednesday March 25, 2026

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\$31 - \$40/ hour

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**Company:** Creative Employment Access Society

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**Website:** <https://ceas.ca/youth-employment-specialist/>

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**Industry:** Social Services

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**Remote/Camp Based Job:** No

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**How to apply:**

For details on duties, qualifications and how to apply visit: <https://ceas.ca/youth-employment-specialist/>

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**Attachment:**

[CEAS - Job Posting - Youth Employment Specialist FOUNDRY - COLOR March 2026\\_0.pdf](#)

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**Expiry Date:**

Wednesday, April 08, 2026

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**Details:**

Creative Employment Access Society in partnership with John Howard Society North Island is pleased to offer the Foundry Works and Employment Program for youth. Status of this competition: We are accepting application packages until the position is filled. Creative Employment Access Society (CEAS) is seeking a full-time (35 hours/week in office) Youth Employment Specialist. This position is with the Comox Valley Foundry Work & Education Program, and we work in partnership with the John Howard Society North Island. The work is carried out at the Foundry offices and in community. Please follow the instructions below for submitting an application. Duties:

- Provide support to clients using the eight principles of the Individual Placement and Support model (training provided)
- Identify, build, and maintain relationships with a broad range of employers to provide opportunities for youth with support and accessibility needs in the workplace
- Build positive, trusting relationships with diverse youth, including those who face multiple barriers including mental health concerns, dual diagnosis, substance use issues, etc
- Provide employment support one on one and in small groups
- Pre-employment, job search and ongoing employment support; troubleshoot individual and systemic issues with participants, employer partners, and relevant supports
- Case management including outreach, advocacy, resource referral, and follow-up

Workshop development and facilitation • Perform administrative tasks, ensuring accurate and timely records and reporting • Work effectively as part of the integrated Foundry team and other relevant organizations • Participate in quality assurance procedures and evaluation • From time to time, undertake other duties/special projects as requested by management • Valid driver's license and access to a reliable vehicle required

What we offer: • The starting wage is \$33.62 to \$34.30 per hour. • Intensive training and mentorship

The successful candidate will be asked to complete a criminal record check. Hiring is contingent upon satisfactory completion of security screening and criminal record check. Creative Employment will reimburse the cost to obtain the criminal record check.

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### **Qualifications & Experience:**

The ideal candidate will have: • Bachelor's degree in a related discipline, Human Service Worker Diploma or equivalent education • Minimum of two years' experience assisting people in a social services or educational setting • Good knowledge of local and regional labour market conditions and trends, and of the programs and services of relevant community agencies

Ability to speak additional languages would be a bonus.

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