



FireSmart Coordinator Part-Time

Port Hardy and North Island
Port Hardy

Tuesday January 27, 2026

\$31 - \$40/ hour

Company: District of Port Hardy

Website: <https://porthardy.ca/municipal-hall/staff/employment-opportunities/>

Industry: Management/ Administration

How to apply:

Submit your resume and cover letter to: careers@porthardy.ca Application
Deadline: February 4, 2026 at 2:00 pm.

Attachment: [FireSmart_Coordinator_Port_Hardy_Kwakiutl job description.pdf](#)

Expiry Date:

Tuesday, February 10, 2026

Details:

The District of Port Hardy and the Kwakiutl First Nation are working together to build wildfire-resilient communities — and we're looking for an energetic FireSmart Coordinator to lead the way! As the FireSmart Coordinator, you'll take the lead on wildfire preparedness and prevention across Port Hardy and the Kwakiutl community. From organizing public education sessions and community assessments to supporting wildfire mitigation projects, you'll help people protect what matters most — their homes, their land, and their community. You'll work closely with the Fire Chief, community members, and partners from BC Wildfire Service and the FireSmart BC program to deliver projects, build awareness, and strengthen our local resilience to wildfire.

Qualifications & Experience:

We're Looking For Someone Who:

- Thrives on connecting with people and organizing community events
- Has experience in emergency management, wildfire prevention, or community development
- Is comfortable coordinating projects, budgets, and volunteers
- Enjoys working collaboratively across cultures and agencies
- Is ready to get outdoors, lead by example, and make a difference
