

Administrative Assistant Full-Time

**Campbell River Region
Campbell River**

Wednesday January 14, 2026

\$21 - \$25/ hour (\$22 /hr)

Company: Grey River Netting

Industry: Management/ Administration

Remote/Camp Based Job: No

How to apply:

Email: ap@greyrivernetting.com

Expiry Date:

Wednesday, January 28, 2026

Details:

Assist the office administrator with daily tasks, such as:

- Answering phones
- Quotes
- Invoicing.

Qualifications & Experience:

Must possess strong work ethic, have attention to detail listening skills and customer service. will train in industry specifics. must have reliable vehicle.
