

Assistant Gas Bar Manager Full-Time

Other
Other

Thursday November 6, 2025

\$21 - \$25/ hour (\$43,785.00-CA\$54,730.00)

Company: Mid Island Co-op

Website: <https://www.midislandco-op.crs>

Industry: Retail & Wholesale

How to apply:

Apply by sending a resume and cover letter to HR@midisland.crs or in person at 1401 Alberni Hwy, Parksville, BC

Expiry Date:

Thursday, November 20, 2025

Details:

Mid Island Co-op is looking for an Assistant Manager for our Parksville Alberni Gas Bar. Customer service is your passion – you know how to make our guests and staff feel at home here. You take pride in hands-on leadership by building and mentoring a highly motivated and engaged team. Your expert knowledge of retail operations makes you the go-to person for customers and staff alike. A career with Mid Island Co-op is waiting for you! Things you'll do: - Represent Mid Island Co-op by being an ambassador and demonstrating our values of Excellence, Community, and Teamwork. - Assist Store Manager with daily operations, including but not limited to providing supervision to employees, overseeing the ordering of all merchandise and supplies, training and orienting new hires and supporting various human resources and payroll related activities and assists with organizing and conducting inventory. - Maintain a safe, efficient, and positive work environment while adhering to company policies, procedures, and standards. Who we are: Mid Island Co-op is a different kind of business. If you're a member, you're an owner. We support and invest in our community because we live here too. With gas bars and liquor stores located throughout Central and Northern Vancouver Island, we pride ourselves on providing quality services and products to our customers. At Co-op, we embrace diversity and inclusion, and we're working to create a workplace that is as diverse as the communities we serve. Please note that all positions require a criminal background check, and our safety-sensitive positions will require pre-employment alcohol and substance testing (paid for by Mid Island Co-op). We thank all candidates for their interest; however, only those selected to continue in the recruitment process will be contacted.

Qualifications & Experience:

Apply to become an Assistant Manager today if you're a team leader and team player with strong communication skills, you can lift, push, and pull up to 50 lbs, you have a minimum of 2 years of gas bar/retail experience, and you have strong math skills and intermediate computer skills (Microsoft Word, Excel, Outlook, and SharePoint). Supervisory experience is preferred, and propane and/or FoodSafe certification would be an asset.
