NORTH ISLAND EMPLOYMENT

Jr. Finance Manager
Full-Time

Campbell River Region
Campbell River

Wednesday October 22, 2025

$31 - $40/ hour ($72,000 To $120,000/Year)

Company: Steve Marshall Group

Industry: Finance & Banking

How to apply:
If you feel that you would be a great fit for this role, and our team, please submit a copy of your resume via the Steve Marshall Group career site:

https://www.stevemarshallgroup.com/careers.html

We do thank all applicants in advance, but only those selected for an interview will be contacted. Thank you for your interest!

Expiry Date:

Thursday, November 06, 2025

Details:

River City Ram is part of the Steve Marshall Group, which operates new, used, and RV dealerships throughout British Columbia and the US. We are an award-winning brand with more than 500 employees, and we are looking to add one more as a full-time Jr. Finance Manager.

At River City Ram, we are dedicated to delivering exceptional service and building lasting relationships with our customers. As a respected name in the automotive industry, we strive for excellence in everything we do – from vehicle sales and service to customer support.

Role Summary:

The Junior Finance Manager at River City Ram plays a key role in supporting the dealership’s financial services department by assisting customers with financing and insurance options for their vehicle purchases. This position is responsible for ensuring an efficient, transparent, and customer-focused experience, while also protecting the dealership’s profitability and compliance with lending regulations. Working closely with the Sales and Finance teams, the Junior Finance Manager prepares and processes financing documents, presents extended warranty and protection products, and maintains strong relationships with financial institutions. This is a developmental role designed for individuals eager to grow into a senior finance management position, with a focus on learning, accuracy, and delivering excellent customer service.

Key Responsibilities:

• Customer Consultations: Meet with customers to explain financing options and guide them through the vehicle financing process. Discuss loan terms, payment schedules, interest rates, and lease agreements to help customers make informed decisions.

• Loan and Lease Processing: Assist customers in completing financing applications and ensure all required documentation is accurate and submitted to lenders. Evaluate customer credit profiles and match them with suitable financing options.

• Lender Relationships: Build and maintain relationships with financial institutions, lenders, and banks to secure favorable loan terms and expand financing options for

customers.
• Compliance Management: Ensure all financing processes adhere to provincial, and local regulations, as well as dealership and OEM policies. Stay up-to-date with changes in laws and regulations related to automotive financing.
• Upselling Products: Present and sell additional products and services, such as extended warranties, insurance, maintenance plans, and other add-on options that enhance vehicle ownership while contributing to dealership profitability.
• Contract Preparation: Review and finalize financing contracts, ensuring all terms and conditions are clearly stated and understood by the customer. Oversee accurate signing and processing of agreements.
• Problem Resolution: Address and resolve any customer issues related to financing or contract discrepancies, providing excellent customer service to maintain satisfaction.
• Reporting and Tracking: Maintain accurate records of financing transactions, loan approvals, and sales performance. Provide regular reports to dealership management on financing department performance.
• Sales Team Support: Collaborate with the sales team to structure deals that meet customer needs while ensuring dealership profitability. Provide guidance on financing options during the sales process.
• Performance Targets: Work toward meeting and exceeding departmental goals for financing penetration rates, product sales, and customer satisfaction.
• Training and Leadership: Train and mentor sales staff on financing products and processes, helping them understand how to present financing options effectively to customers.
• Customer Follow-Up: Conduct follow-up calls to ensure customer satisfaction with financing terms and to address any concerns post-purchase.

Growth Path:
At River City Ram, we are committed to developing talent from within. The Junior Finance Manager role is designed as a stepping stone to a full Finance Manager position. As you gain experience, demonstrate consistent performance, and complete required certifications, you will have the opportunity to:
• Take on greater responsibility in negotiating and finalizing finance and insurance contracts.
• Build stronger lender relationships and gain expertise in complex financing structures.

• Lead customer consultations with increased autonomy.
• Mentor new team members and contribute to process improvements in the Finance Department.
• Progress into a Finance Manager role with expanded earning potential, decision-making authority, and leadership opportunities.

What We Offer:
• Competitive salary.
• Health and dental plan upon completion of the probation period.
• Employee Assistance Program.
• Company events.
• Friendly, team-oriented work environment.

Our company is an equal opportunity employer. We are committed to creating a workplace that is free from discrimination and harassment and where everyone has a fair and equal chance to succeed.

We recruit, hire, train, promote, and make all employment decisions without regard to race, colour, religion, sex, gender identity or expression, sexual orientation, national origin, age, disability, veteran status, genetic information, or any other protected status under applicable law.

We believe diversity and inclusion make us stronger, and we are dedicated to building a culture where all employees feel respected, supported, and empowered.

If you require reasonable accommodation during the selection process, please let us know and we will work with you to ensure your needs are met in accordance with applicable laws.

Qualifications & Experience:

Qualifications & Competencies
• Previous experience in automotive sales, finance, banking, or customer service is an asset.
• Strong understanding of basic financial principles, credit applications, and lending processes (training will be provided).
• Proficiency with MS Office (Excel, Word, Outlook) and ability to quickly learn

dealership management software.

• Valid driver’s license with clean driving record.

• Comfortable presenting and upselling finance and insurance products in a consultative manner.

• Strong attention to detail when reviewing contracts, credit applications, and compliance documents.

• Excellent verbal and written communication; able to explain financial options clearly to customers.

• Willingness to learn, take direction, and grow into a senior finance management role.
