
With a moderate climate, spectacular scenery and year-round recreational offerings at our doorstep, the **City of Campbell River** is the ideal location to live, work, and play.

VICTIM SERVICES ASSISTANT (Contract Position)

The City of Campbell River is seeking a **Victim Services Assistant**.

Reporting to the Police Services Supervisor and working directly under the Victim Services Coordinator, you will provide administrative support to the Victim Services Program, which provides crisis intervention and immediate and follow-up assistance to victims and witnesses of crime and trauma. You will also perform crisis intervention work, including after-hour call-outs, and coordinate with other community and social agencies on matters related to program delivery.

To be successful in this contract position you will have one year previous experience as a volunteers working with victims of crime, or an assessable equivalent in education, training and experience working in victim services/crisis intervention. You will also:

- possess and maintain a valid driver's licence.
- achieve and maintain an RCMP Enhanced Reliability status.
- have a minimum of three years' experience, within the last seven, in a social service environment.

For a detailed job description that lists all the necessary qualifications for this 30-hour per week contract position, please visit the "[Employment Opportunities](#)" section of our website at www.campbellriver.ca.

Please include verification of your education and certifications with your application.

This posting closes at 4:30 pm on Monday, November 19, 2018.

Please send your resume with covering letter, quoting **Competition EXT-18-71** to:



Human Resources Department
City of Campbell River
301 St. Ann's Road
Campbell River, BC V9W 4C7
Email: careers@campbellriver.ca

We thank all applicants, however, only those selected for interviews will be contacted.