

# JOB POSTING

## Nuxalk Stewardship Office: Lands Manager

**Posted:** March 27, 2017

**Expiring:** April 24, 2017, 4:30pm

**Last updated:** March 27, 2017

**Salary:** Salary will be commensurate with experience. This is a one year position, with the potential for a longer-term position, pending work outcomes and funding

**Job Type:** Full-Time Term position

**Start Date of employment:** May 2017 or immediately pending length of hiring process

**Job Location:** Bella Coola, BC

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### Job Description:

The Lands Manager is responsible for the development, delivery, management and administration of the lands department for the Nuxalk Stewardship Office. This position will provide support and strategic direction to the Nuxalkmc on Lands management and on-going implementation activities as it relates to Nuxalk territory. The Manager will also need to work with other Stewardship Office staff to develop a lands and waters community engagement process and must possess excellent verbal and written skills in order to craft a culturally appropriate framework to manage and administer Nuxalk lands.

The essential responsibilities include (but are not limited to):

1. Work collaboratively as part of the Nuxalk Stewardship Office (NSO);
2. Manage and lead the Nuxalk Nation Lands Department (administration and management);
3. Advise the Nation on all matters as it relates to land;
4. Attend meetings as required internally and externally (travel may be required);
5. Work collaboratively as part of a team to develop a Lands Department that will engage and advise the community on long term lands management;
6. Become familiar with the Nuxalk draft land use plan, previous planning process, and forthcoming land/forestry-related processes;
7. Support and contribute to the development of a multi-year strategic plan to methodically map out a process to address land management;
8. Support and contribute to the development of a formal mapping process currently underway, aimed at addressing the needs of the Nation;

9. Participate in multi-departmental initiatives as required to ensure the land is always being considered;
10. Present and discuss both formally and informally at Nuxalk community and Leadership meetings, as required;
11. Develop department yearly work plans and budgets and manage these on a continuous basis;
12. Liaise with other First Nations and governments (local, regional and national) as necessary

**Key Competencies:**

- Possess a minimum of a bachelor's degree in environmental studies, resource management, or terrestrial planning and worked at least 5 years in a related field
- Possess knowledge of resource management, Provincial land management policies (including the Great Bear Rainforest Land Use Order), Provincial tenuring system, protection management planning, and project management
- Experience working with First Nation communities, mentoring and providing training remotely, and in particular, an understanding of the culture and governance of the Nuxalk Nation;
- Is cognizant of the environmental concerns and matters including the Nuxalk Nation's stance on their ancestral territory;
- Experience coordinating contrasting view points and facilitating multiple parties to come to resolution
- Experience facilitating and working with First Nations and stakeholders and/or in multidisciplinary groups
- Personal skills including: leadership, team oriented, energetic, motivated, persistent and conscientious
- Knowledgeable in the use and application of computer software such as MS Word, Excel, Access, Publisher, and Power Point
- Familiarity with GIS software
- Self-motivated with excellent organizational skills and capable of working under tight time constraints

**Curriculum Vitae/Resume:** Please forward all CVs/resumes by April 24, 2017 at 4:30pm to:

Attention: Andrea Kolbe  
Nuxalk Nation – Stewardship Office  
PO Box 65  
Bella Coola, BC  
V0T 1C0  
Telephone: 250-799-5613 ex. 228  
E-mail: [lands@nuxalknation.ca](mailto:lands@nuxalknation.ca)

**Resumes can also be dropped off at the Nuxalk Nation's Administration building - front desk.**