



## Case Manager (Gold River area)



The Nuu-chah-nulth Tribal Council (NTC) is currently seeking an individual who has a passion for inspiring people to think of the future and how they can transform their lives through skills and work. Working within the NTC Education, Training and Social Development Department, this term, full-time Case Manager is based out of NTC's Gold River (Txaxana) Office, and will be providing services to remote Nuu-chah-nulth communities. A Case Manager is directly involved in pre-employment readiness preparation, and support clients' plans to implement their training and employment goals. This term position runs to March 30, 2019 (with possible extension).

***Position Responsibilities will include:***

- Providing Employment Case Management support to individual program participants
- Liaising with staff from various organizations who provide services to clientele
- Provide referral and assessment services in conjunction with employment action plans
- Coordinating activities in accordance with various funding agreements
- Completion of reporting requirements as per applicable funding agreements

***Preferred Qualifications:***

- Post-Secondary Diploma in health, Social Sciences or Human Services
- Familiarity with Nuu-chah-nulth First Nations culture and communities
- Certified Career Development Practitioner (CCDP), considered an asset
- Motivational Interviewing training considered an asset
- Ability to collaborate effectively with internal and external partners to facilitate events
- Strong organizational abilities and experience balancing multiple projects
- Experience working with a database and reporting systems for government
- Understanding of First Nations history, developmental challenges, and opportunities
- Provide acceptable references and criminal record check
- Must have a car, valid driver's license, and able to travel to NTC Communities

For more information, please call Linda Seitcher at (250) 723-5757.

Apply by **November 19, 2018** by sending your cover letter, resume and three references (available to contact) to:



**Nuu-chah-nulth Tribal Council**

**P.O. Box 1383**

**Port Alberni, BC V9Y 7M2**

**Attn.: Human Resource Manager**

**Fax: (250) 723-0463**

**Email: [apply@nuuchahnulth.org](mailto:apply@nuuchahnulth.org)**

(We regret that we will only respond to those applicants chosen for an interview)

# Nuu-chah-nulth Tribal Council